

County of Del Norte
 Informal Bidding
 Pre-Qualification Application

The Contractor listed below requests to be included in the County of Del Norte Annual List of Pre-Qualified Contractors to receive Notices Inviting Informal Bids pursuant Section 22032 of the California Public Contract Code

Instructions: Please read and complete this form in its entirety. Include all requested information (type or print).

Business Contact Information:

NAME OF COMPANY:
 DBA
 (if any): _____

CONTACT
 CORPORATION
 PARTNERSHIP
 SOLE PROPRIETOR

NAME: _____ TITLE: _____

BUSINESS MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____
 BUSINESS BUSINESS
 PHONE: _____ FAX: _____

EMAIL: _____

DBE/WBE? _____

CA CONTRACTORS LICENSE NUMBER: _____

(Check each trade Category/Classification in which you are licensed and wish to receive informal bid notifications.)

LICENSE CATEGORY	CLASS	LICENSE CATEGORY	CLASS
<input type="checkbox"/> General Engineering	A	<input type="checkbox"/> Masonry	C-29
<input type="checkbox"/> General Building	B	<input type="checkbox"/> Ornamental Metals	C-23
<input type="checkbox"/> Boiler, Hot Water Heating & Steam Fitting	C-4	<input type="checkbox"/> Painting & Decorating	C-33
<input type="checkbox"/> Building Moving, Demolition	C-21	<input type="checkbox"/> Parking & Highway Improvement	C-32
<input type="checkbox"/> Cabinet, Mill Work & Finish Carpentry	C-6	<input type="checkbox"/> Pipeline	C-34
<input type="checkbox"/> Concrete	C-8	<input type="checkbox"/> Plumbing	C-36
<input type="checkbox"/> Construction Zone Traffic Control	C-31	<input type="checkbox"/> Refrigeration	C-38
<input type="checkbox"/> Drywall	C-9	<input type="checkbox"/> Roofing	C-39
<input type="checkbox"/> Earthwork & Paving	C-12	<input type="checkbox"/> Sanitation System	C-42
<input type="checkbox"/> Electrical (General)	C-10	<input type="checkbox"/> Sheet Metal	C-43
<input type="checkbox"/> Electrical (Signs)	C-45	<input type="checkbox"/> Solar	C-46
<input type="checkbox"/> Elevator Installation	C-11	<input type="checkbox"/> Steel, Reinforcing	C-50
<input type="checkbox"/> Fencing	C-13	<input type="checkbox"/> Steel, Structural	C-51
<input type="checkbox"/> Fire Protections	C-16	<input type="checkbox"/> Swimming Pool	C-53
<input type="checkbox"/> Flooring & Floor Control	C-15	<input type="checkbox"/> Tile (Ceramic & Mosaic)	C-54

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<input type="checkbox"/> Glazing	C-17	<input type="checkbox"/> Warm Air Heating, Ventilating & Air	C-20
<input type="checkbox"/> Insulation & Acoustical	C-2	<input type="checkbox"/> Water Conditioning	C-55
<input type="checkbox"/> Landscaping	C-27	<input type="checkbox"/> Welding	C-60
<input type="checkbox"/> Lathing & Plastering	C-35	<input type="checkbox"/> Well Drilling	C-57
<input type="checkbox"/> Lock & Security Equipment	C-28	<input type="checkbox"/> Asbestos Certification	ASB
<input type="checkbox"/> Low Voltage Systems	C-7	<input type="checkbox"/> Hazardous Substance Removal	HAZ
<input type="checkbox"/> Limited Specialty	C-61	D-_____ Specialty?:	

Contractor will be disqualified for any untrue statement.

Requirements for Pre-Qualification

1) Have you verified with your insurance carrier that your firm carries the type and amounts of insurance coverage required by the County of Del Norte in Attachment A (attached hereto and incorporated herein)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2) Have you verified with your insurance carrier that the insurance endorsements and form of insurance will meet the County of Del Norte requirements set forth in Attachment A (attached hereto and incorporated herein)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3) Has your company registered with the Department of Industrial Relations pursuant to the Public Works Contractor Registration Law (SB 854) [Effective July 1, 2014, and required for contractor's bidding public works.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4) Has a surety company completed a contract on contractor's behalf, or paid for completion of a project because the contractor was terminated for default by the project owner within the last five (5) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5) Has your contractor's license been suspended or revoked at any time during the last five (5) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6) Are you currently ineligible to: bid on, be awarded, or perform as a subcontractor on a public works contract pursuant to either California Labor Code Section 1777.1 (violation of public works labor laws) or California Labor Code section 1777.7 (violation of apprentice requirements)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
7) At any time during the last ten (10) years, has your firm or any of its owners or officers been convicted of a crime involving the bidding, awarding or performance of a contract for a project?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Compliance with Civil and Criminal Law

(Contractor may after further Investigation by the County, be disqualified for unsatisfactory answers)

8) Is your firm currently, or has it been, the debtor in a bankruptcy case?	Yes <input type="checkbox"/> No <input type="checkbox"/>
9) Has any contractor's license held by your firm or a Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended by the Contractor's State License Board (CSLB)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
10) Has your firm been assessed and required to pay liquidated damages for a project under contract with either a public or private owner?	Yes <input type="checkbox"/> No <input type="checkbox"/>
11) Has your firm been denied an award of a public works contract based on a finding by a public agency that your firm was not a responsible bidder?	Yes <input type="checkbox"/> No <input type="checkbox"/>
12) Has any claim concerning your firm's work on a construction project been filed in court or arbitration?	Yes <input type="checkbox"/> No <input type="checkbox"/>
13) Has your firm ever been declared by a judge or arbitrator to be in default of a construction contract?	Yes <input type="checkbox"/> No <input type="checkbox"/>

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Public Works Experience

1) Has your company engaged in a contract subject to California prevailing wage or Davis-Bacon Act wage rate requirements within the past five (5) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Declaration

The undersigned is duly authorized to execute this Informal Bidding Pre-Qualification Application on behalf of the above identified Contractor. The undersigned further warrants and represents that he/she has personal knowledge of each of the responses to this Informal Bidding Pre-Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Pre-Qualification Application.

The undersigned declares that the responses to this Informal Bidding Pre-Qualification Application are complete and accurate, that there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The undersigned acknowledges and agrees that if the County determines any response herein to be false or misleading, or contains misstatements of fact, or is determined to be detrimental to the best interests of the County, the Contractor named above will not be deemed qualified to participate in the County's Informal Bidding procedures.

I declare under penalty of perjury under California law that the foregoing is true and correct.

(Signature)

(Date)

(Typed or printed name)

(Title)

**RETURN THE COMPLETED
APPLICATION BY MAIL TO:**

County of Del Norte
Office of Administration
981 H Street, Suite 210
Crescent City, CA 95531

Typical Minimum Contract and Insurance Requirements

Typical Minimum Contract Requirements for Informally Bid Projects

(Please note that these are only some of the more common minimum contract requirements for informal bidding. Actual contract requirements will vary depending on the nature of the project and the type and scope of work.)

1. Prevailing Wages
Pursuant to California Labor Code Section 1770, contractors performing public works projects shall pay not less than the prevailing wage rate, pursuant to Labor Code Section 1773.
2. Bonds
Depending on the size and type of the project a Performance Bond, Payment Bond and/or Bid Bond may be required.
3. Non-Collusion Affidavit
Contractors for informally bid projects must sign a Non-Collusion Affidavit.
4. Contractor's License
Pursuant to the provisions of California Public Contract Code Section 3300, the contractor shall hold a valid California contractor's license, with the appropriate trade classification, at the time of contract award.
5. Compliance with Laws
The Contractor shall be subject to all federal state and local laws and codes applicable to the project.

Typical Minimum Insurance Requirements for Contractors

The Contractor shall procure and maintain, for the duration of a contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of work by the Contractor, his agents, representatives, employees or subcontractors.

6. Minimum Scope of Insurance
Contractor shall maintain coverage at least as broad as:
 - a. Commercial General Liability Insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000) single limit per occurrence / TWO MILLION DOLLARS (\$2,000,000) in aggregate, for bodily injury, property damage, products, completed operations and contractual liability coverage. The policy shall also include coverage for liability arising out of the use and operation of any County-owned or County-furnished equipment used or operated by the Contractor, its personnel, agents or subcontractors. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
 - b. Comprehensive automobile insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for bodily injury and property damage including coverage for owned and non-owned vehicles, code 1 (any auto).
 - c. Workers' Compensation that satisfies the minimum statutory limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if the consultant provides written verification it has no employees.)
 - d. Builder's Risk/Course of Construction: Insurance utilizing an "all risk" (special perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions. (Course of Construction insurance may be waived by County depending on construction risk.)
 - e. Contractors' Pollution Legal Liability (and/or Asbestos Legal Liability, and/or Errors and Omissions): If project involves environmental hazards, insurance with limits no less than \$1,000,000 per occurrence or claim and \$2,000,000 policy aggregate.
7. Deductibles and Self-Insured Retentions
 - a. Any deductibles or self-insured retentions must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the County guaranteeing payment of losses and related investigations, claim administration and defense expenses.

8. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- a. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor: and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with your work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance or as a separate Owner's policy.
- b. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- c. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after ten (10) days' prior written notice given to the County.
- d. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

9. Course of construction policies, when required, shall contain the following provisions:

- a. The County shall be named as loss payee.
- b. The insurer shall waive all rights of subrogation against the County.

10. Waiver of Subrogation

The Contractor's workers' compensation policy and general liability policy shall be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the County, its officers, officials, employees and volunteers for losses paid under the terms of these policies which arise from the work performed by or on behalf of the named insured for the County.

11. Acceptability of Insurers

Insurance is to be placed with insurers either admitted to conduct insurance business in California and with a current A. M. Best rating of no less than A: VII or other (non-California admitted) insurance business with a current A. M. Best rating of no less than A+:X.

12. Verification of Coverage

Contractor shall furnish the County with original certificates and amendatory endorsements effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

13. Subcontractors

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.